USPS Zoned Shipping Instructions

Step 1: Determine Zone Requirements

Go to https://postcalc.usps.com/DomesticZoneChart and select the 2nd tab "Get Zone for ZIP Code Pair" *(Figure A).* Enter the "mailing from" and "mailing to" zip codes, select the "Submit" button, and you will be given the correct Zone.

(Figure A)

Step 2: Determine Package Weight

Use the chart to the right *(Figure B)* to determine the number of badges and appropriate weight for quantities up to 30. Orders with 31 or more badges please consult your local Post Office for pricing.

Step 3: Determine the Amount of Postage Required

Use the Zone determined in Step 1 above and weight determined in Step 2 above to determine the amount of postage to send USPS First Class Package Service-Retail *(Figure C).* To view online, go to https://pe.usps.com/cpim/ftp/manuals/dmm300/Notice123.pdf

(Figure B)

Badge Quantity	Weight (oz)
1	1
2	1
3	2
4	2
5	3
6	3
7	4
8	4
9	5
10	5
11	6
12	6
13	7
14	7
15	8
16	8
17	9
18	9
19	9
20	10
21	10
22	11
23	11
24	12
25	12
26	13
27	13
28	14
29	14
30	14

(Figure C)

USPS Ground Advantage-Retail

Retail-Parcels

Weight Not Over[7]	Zone[1,2,3,4,5,6]								
	1	2	3	4	5	6	7	8	9
4 oz	$6.80	$6.85	$6.95	$7.10	$7.30	$7.40	$7.60	$7.90	$7.90
8 oz	7.10	7.30	7.45	7.60	7.85	8.05	8.30	8.75	8.75
12 oz	8.15	8.45	8.65	8.90	9.25	9.50	9.95	10.60	10.60
15.999 oz	8.70	9.05	9.35	9.70	10.15	10.50	11.05	11.95	11.95

Note: The postage prices listed above are for US Postal Service Ground Advantage-Retail Parcel service, **effective 7/13/25 through the next USPS rate change.** *Padded envelopes and boxes are considered packages/parcels, not letters or large envelopes. Packages with insufficient postage may be delayed by the carrier, resulting in Unreturned Badge Fees if received after the return period. Thank you for partnering with us to ensure timely delivery of your badges.*